Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

September 14, 2026

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members present: Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Lawrence Vogel attended via conference phone. Also in attendance were Chief Rozzo; Alexa Shapiro, Solicitor; Derek Parker, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Joe Sites, Township Engineer. Absent: Karen Fosbaugh, Township Manager.

Three or more members of the Board of Supervisors were together on the following occasions, which were executive sessions, informational meetings, or Township-related events:

Monday, August 10, 2026 – Executive session – after the regular meeting to discuss personnel issues.

Saturday, August 15, 2026 – Possibly during the South Park Township Library patio dedication event.

Thursday, September 3, 2026 – Executive session – personnel issues.

Friday, September 11, 2026 – Possibly during the September 11th Ceremony.

Monday, September 14, 2026 – Executive session – prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTE PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, SEPTEMBER 14, 2026.

No comments or questions were submitted.

CALL ON THE PEOPLE	**Mr. Michael Fircak, 1121 Wilhelm Avenue –** Mr. Fircak was seeking a status update regarding the retention pond for the area between Wilhelm Avenue and Brownsville Road, that had been initially discussed 2 or 3 years ago. He also asked about a nearby creek, and who would be responsible for clearing the debris from it. The creek in that area belongs to the County and it would be up to the County to clear the debris. **Mr. Charles Nix, 1116 Wilhelm Avenue** – Mr. Nix reported flooding issues on Wilhelm Avenue, stating that the last time the creek had been cleared was 3 years ago. **Mr. Tyler Hogya, 1611 Berryman Avenue** – Mr. Hogya thanked the Police and Township for their diligence regarding traffic and road patrols at the intersection near his home.
Action on Minutes - Public Hearing held on August 10, 2026	Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the minutes of the Public Hearing held on August 10, 2026, to receive public comment concerning Ordinance No. 723, amending the Subdivision and Land Development Ordinance to require multiple vehicle access points for developments, amend requirements for sidewalks, add standards for block length and configuration, and set standards for waivers and modifications. All members voted aye. Motion carried.
Action on Minutes - Regular Meeting Minutes of the Board of Supervisors	Motion by Ms. Adams, seconded by Mr. Snee, to approve the minutes of the regular meeting of the Board of Supervisors held on August 10, 2026. All members voted aye. Motion carried.
Action on Invoices for August, 2026	Motion by Ms. Adams, seconded by Mr. Snee, to approve the payment of invoices for the month of August, 2026. All members voted aye. Motion carried.

Action to Authorize the Sale of Township Vehicles and Equipment - Municibid

Motion by Ms. Adams, seconded by Mr. Snee, to approve the sale of the following Township-owned items by participating in the Municidbid online bid process, scheduling Wednesday, September 30, 2026, as the final date to receive bids, with action on said bids anticipated to take place at the regular meeting for the Board of Supervisors scheduled for Monday, October 12, 2026.

Item:	**Minimum Bid Amount:**
2021 Ford Explorer VIN 1FM5K8AB3MGB05252 As is – Where is	$5,500.00
Large Cummins Onan GenSet Generator Model No. 125DGEA 280 Hours As is – Where is	$7,500.00
Groundsmaster Riding Lawnmower Model and Serial No. 30795 – 50348 Elapsed Time: 4136 As is – Where is	$2,500.00
Small Cummins Onan Power Generator Model No. 20GSBB-671 4A As is – Where is	$2,000.00
Stone Granite-like Table From New Giant Stone, LLC 48-inch Diameter; 34-inches Tall As is – Where is	$250.00

All members voted aye. Motion carried.

Action to Authorize Youth Ambassador Program

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the implementation of the Youth Ambassador Program, in cooperation with South Park School District, the purpose of which is to engage students from the District in the municipal governmental process. All members voted aye. Motion carried.

Action on Resolution No. 11-26

Motion by Miss Gastmeyer, seconded by Mr. Snee, to approve Resolution No. 11-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH ALLEGHENY COUNTY ECONOMIC DEVELOPMENT (GROVE ROAD STORM SEWER PROJECT). All members voted aye. Motion carried.

Action on Resolution No. 12-26

Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to approve Resolution No. 12-26 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH ALLEGHENY COUNTY ECONOMIC DEVELOPMENT (ADA DOORS - ADMINISTRATION BUILDING AND COMMUNITY CENTER.) All members voted aye. Motion carried.

Action on Release of Bond - Fox Lane Homes - Sunset Trail Development - Brownsville Road

Motion by Ms. Adams, seconded by Mr. Snee, to accept the request submitted by Fox Lane Homes, the developer of the project identified as Sunset Trail Development, located on Brownsville Road for the reduction of the bond posted to guarantee the completion of the site improvements, as follows:

Posted Bond	$2,237,581.50
Recommended Reduction	($1,476,762.76)
Remaining Balance	$760,818.74

as recommended by the Township Engineer. Mrs. Duncan stated that she had a conversation with Mr. Sites, who confirmed that the remaining balance is sufficient to complete the project. All members voted aye. Motion carried.

Action on Resolution No. 13-26

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve Resolution No. 13-26 - A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER: 0474-D-00312-0000-00 LOCATED ON FREDERICKA DRIVE, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

Action on Proposal - Shortlee Drive Slope Repair - Dom Folino Construction

Motion by Miss Gastmeyer, seconded by Mr. Snee, to approve awarding the proposal for the emergency project identified as Shortlee Drive Slope Repair to the lowest responsible contractor, being Dom Folino Construction, in the amount of $133,704.08; as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Police Chief's Report

Chief Rozzo mentioned the 6-month review of the changes within the Police Department, and is continuing with his 5-year plan. The Department has had a MCSAP operator working for the last 2 months monitoring trucks and inspections, and has generated close to $15,000 in revenue, but half of that fee goes to the court. There is a new system in place for evidence reporting. Chief Rozzo stated the Department has been working with the school, including Hero's Day and September 11th Ceremony. He stated some equipment was still being delivered, the tasers would be running by the end of next week and some of the new reporting systems are being installed tomorrow, by the County.

The Police Chief's Report for August, 2026:

Incident Calls	1100+
Arrests	22
Simple Assault	3
DUI	5
Narcotics	several
Disorderly Conduct	3
Liquor Control	2
Trespassing	2
Other	10
Traffic Citations - written	36
Traffic Stops	49+
Traffic Warnings	36
Registration Violations	3
Motor Vehicle Accidents	9
DUI related	4

Motion by Mrs. Duncan, seconded by Mr. Snee, to accept the Police Chief's Report for August 2026. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Snee asked Mr. Ferrelli to speak on updates from the Emergency Management team.

Mr. Ferrelli – Mr. Ferrelli stated he had received a letter from the Governor regarding Emergency Management. He attended recertification training in Harrisburg for FEMA EMA Coordinator, which is valid for 3 years. Mr. Ferrelli discussed the various trainings that will be coming up for Emergency Management and preparedness. The Emergency Management Coordinators met with Chief Rozzo, and anticipate a monthly meeting for regular updates. He reviewed some of the recent motor vehicle accidents that have occurred on and around Brownsville Road. Mr. Ferrelli stated that Green Man tunnel had to shut down temporarily due to water in the tunnel.

Mr. Snee – Mr. Snee stated that the September 11th Ceremony was fantastic and well attended, he thanked the police department, fire departments and paramedics for the work they all do.

Mr. Vogel – Mr. Vogel had no additional comments.

Ms. Adams – Ms. Adams stated there will be a meeting with the school board and the Township next week. She also attended the September 11th Ceremony, and commented that it was a heartfelt event. Ms. Adams commended everyone involved with the lights for Wilson Field. She thanked the Department Heads for their continued work.

Mrs. Duncan – Mrs. Duncan expressed gratitude for the work Mr. Ferrelli has accomplished regarding Emergency Management and their efficiency in handling the various situations in the Township.

Miss Gastmeyer – Miss Gastmeyer had no additional comments.

Adjournment

Motion by Mrs. Duncan, seconded by Mr. Snee, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:40 p.m.